



The
Presentation
Group



A FOCUS ON EXCEPTIONAL PRESENTATIONS

The world of presentations has changed dramatically, yet the challenge of delivering fine presentations remains an important mark of success in business and government communications. Many judgements are made about the quality of the people and the organisation by the quality of their presentations (as well as their ideas).

The Presentation Group enables you and your colleagues to present authentically, confidently and effectively in today's competitive environments.

By learning to harness the power of personal energy, language (verbal and visual) and printed documents, they are able to bring your policies, processes and ideas to life.

Our programs are designed to enable your colleagues to manage information, knowledge and ideas so they can clarify their vision and defend their opinions in meetings, at conferences and other public and business situations.

➔ *What we offer*



SERVICES

Group seminars and individual coaching in

Presentation design, preparation and delivery - at all levels

The elegant and appropriate use of PowerPoint

Presentation coaching for individuals

The engaging delivery of reports (yes, it is possible)

The effective use of data in presentations

Better use of Digital Photography (Terry Lane leads these seminars)

Pronunciation Training and Accent Modification (Dr Duncan Markham)

Creating and answering questions (Interviewing Skills) Terry Lane

Seminars to complement Leadership Development and Sales training programs

➔ *Principal*



PRINCIPAL



Tanya graduated from The University of Melbourne in Philosophy, Music and Education. After six years secondary teaching, she moved to tertiary teaching, specialising in the professional development of lecturers and teaching Audiovisual Communication at RMIT. For a short time she managed her late husband's architectural practice.

She concurrently began a part time consultancy in Human Resource Development working with change management communication skills and equal opportunity, and a consultancy at Kodak designing the learning and development program for Presentation Centres throughout Australia and Asia Pacific and participating in seminars which introduced digital imaging to Australia.

Tanya has held positions at RMIT, at the Centre for the Study of Higher Education at The University of Melbourne and has taught in Graduate Schools of Research and Business at Monash, Melbourne, Macquarie and Swinburne.

For RMIT, Melbourne and La Trobe Universities and Eastman Kodak, she has written books on presentation techniques and digital technologies.

Tanya's strong background in learning and development, group dynamics and digital technologies led to the establishment of The Presentation Group in 1985 – where she developed The Documentary Model. Her work has been written about in several National newspapers and business magazines.

ASSOCIATES



Dr Duncan Markham is a [specialist in speech and language](#).

Trained as a psycholinguist and phonetician, he has specialised in understanding talent and aptitude in language learning, and the characteristics of real-life spoken communication. His expert knowledge in these areas gives him a unique advantage in helping others modify their communication.

Duncan has been involved in public debate about language in Australia, and has a reputation for fine work in his field. His current clients include the Australian Institute of Interpreters and Translators for whom he holds training seminars.



Terry Lane is one of Australia's most highly respected broadcasters. He is also a journalist, graphic designer and photographer. He is co leader in the Accomplished Presenter where he interviews participants and offers coaching in [interviewing techniques](#).



Terry Lane reviews Digital Photographic trends and technology for Livewire in the Melbourne Age and *Icon* in the Sydney Morning Herald. He has had a unique opportunity to get to know every type of digital camera and much of the important image editing software. Terry leads workshops on [Digital Photography](#).

➔ *Reviewing our work*



REVIEWING OUR WORK

Recent interviews and evaluations show how our clients see the value of working with us: These are unedited quotes from clients in 2013-14:

The programs had a very powerful cultural outcome as well as teaching us how to present professionally.

Tanya runs this in a manner that is entirely consistent with our culture

Fabulous strategic opportunity to present something you're passionate about

A collaborative approach, learning from others in the group

Getting really constructive feedback that will assist greatly with professional and personal development

This is the most constructive course I have done whilst at ...

Most useful part of the course: the focus on 'narrative style' and 'fine images'.



CLIENTS INCLUDE

Local and State Government: in Victoria and Queensland including the Office of the Public Service Commissioner, EPA (Victoria), Department of Justice (Consumer Affairs, Solicitor, Corrections, Police) Department of the Environment and Heritage (Aust Gov't), Prime Minister and Cabinet, Department of Infrastructure. VLGA, VMBSG (local government bodies), 14 local councils.

Corporate: Raytheon; Siemens; Bristol-Myers Squibb, Alinta; Ovum; Citrus; CBM; Chamber of Commerce and Industry Queensland; Share Wealth Systems; Complete Recruitment; Allident; SuperPartners; Commonwealth Bank; NAB; Air Services Australia; Financial Operations in both government and corporate environments; Kodak, Bayer Polymers.

Professional: The Buchan Group (Architects); Bligh Voller Neild (BVN) Architects; The RAI A;

Faculty of architecture (University of Melbourne)

Law: Leo Cussen Institute, Mallesons, Freehills,

Librarianship: CAVAL ,Health Librarians, Education: ACER (Education Research) and Engineering, Medicine, The University of Melbourne: RCH Education Unit.

Medical Research: Walter and Eliza Hall Institute of Medical Research; Monash University: Medical Research Institute, Graduate Research Centre Monash;, Graduate School of Business; Macquarie University: Professional Development Centre, LaTrobe University: Academic Development Unit,

CSIRO: Plant Industry

Graduate Schools of business and/or management/ Research at these Universities:

Monash, Swinburne, Melbourne (SGS), Macquarie, Victoria University.



Details of specific referees are available on request.

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